Station's Archived Memories (SAM) Volunteer Opportunities Posted MARCH 2021

Station's Archived Memories*

Did you know that Rocky Mountain PBS has the ONLY volunteer-driven archive project amongst all PBS stations nationwide? There are more than 30 volunteers working on the archives throughout the year. The award-winning <u>Station's Archived Memories (SAM)</u> project was founded in 2000 providing a highly organized digital time machine for Rocky Mountain Public Media, its viewers and researchers. * NOTE: Due to Covid, volunteers are not currently working at the new Buell Center in Denver but will return to the SAM office at 2101 Arapahoe Street as soon as it's safe to do so. Until then, some remote volunteer opportunities are available within the archives.

Leadership Opportunities within Station's Archived Memories

There are several leadership opportunities available in SAM. The project needs self-starters that are ready to offer guidance and bring experience in history, archives or library sciences. Other beneficial qualities include strong leadership skills and a willingness to learn and work with fellow volunteers. The ideal candidates will be interviewed by SAM leaders and provided with a clear presentation of job responsibilities. If interested in knowing more about SAM leadership opportunities, please contact <u>SAM@rmpbs.org</u>.

Preserve Local Programming

Program preservation work will resume when volunteers can return to the RMPBS Denver office. Are you a fan of Rocky Mountain PBS and have enjoyed its programming over the years? If you answered "yes," help is needed in preserving local productions while enjoying a walk down memory lane.

Basic computer skills are needed and database experience is a plus. Volunteers will be trained by fellow SAM volunteers. This is an ongoing weekly opportunity for a minimum of 4 hours/week. If this interests you (and we hope it does!), please contact <u>SAM@rmpbs.org</u>.

Document Preservation/Data Input

Document Preservation work will resume when volunteers can return to the RMPBS offices. Join a small team of delightful and dedicated volunteers. Document Preservation volunteers work together to preserve important and historic documents for the station's archives. Comfort with computers and data input is a necessary skillset, but please know that SAM leaders will train you. This is a regular weekly opportunity. If interested in being part of this team or learning more, please contact <u>SAM@rmpbs.org</u>.

Transcribe Interviews of Rocky Mountain Public Media History Makers

Transcribing for SAM can be done remotely from home -- at your own speed. Volunteers must have a computer (Mac or PC) with MS Word or a compatible word processing program. For over 60 years, many people have been instrumental in the success of Rocky Mountain PBS. Station's Archived Memories is videotaping and preserving extraordinary oral histories of these individuals. Volunteers can be a part of this fascinating project by transcribing the recorded interviews. Thorough training is provided by the leaders of Oral History.

Most videotaped interviews are 45-55 minutes in length which equates to a 25-30 page transcript. The necessary volunteer skillsets include: excellent listening skills and the ability to transcribe audiofiles word-for-word according to the instructions provided. Volunteers must have strong computer skills including the ability to submit the final transcript electronically. If interested in this opportunity, please contact <u>SAM@rmpbs.org</u>.